

Table 5.4

FUNCTION: COMMUNITY SERVICES	
SUB-FUNCTION: Community Services (all inclusive)	
REPORTING LEVEL	DETAIL
OVERVIEW	<p>The main objective of the Department: Community Services is to provide services within the Council and the community of Merafong City in an efficient and effective manner. The department also ensures that all the complaints directed to the department are registered and resolved within the stipulated timeframe.</p>
DESCRIPTION OF FUNCTION	<p>The SRACH, LIS, Parks and Cemeteries' main objectives are to:</p> <ul style="list-style-type: none"> • Provide access to facilities • Maintain the facilities of Council, town entrances, parks and cemeteries • Provide plants for greening of the environment in Merafong <p>The objectives of the Public Safety and Security Section are to:</p> <ul style="list-style-type: none"> • Ensure the reduction of motor vehicle accidents • Ensure that the community is served with the Best Practice Module and National Road Traffic Act. • Adhere to Batho Pele Principles • Provide security to council properties and VIP security to the office of the Executive Mayor. • Provide fire, rescue and disaster management <p>The Section: Waste Management's aim is to:</p> <ul style="list-style-type: none"> • Provide refuse removal, solid waste disposal including landfill management, street cleansing and recycling. • Ensure Integrated Waste Management Planning



Table 5.4.1

FUNCTION: COMMUNITY SERVICES	
SUB-FUNCTION: Sport, Recreation, Arts, Culture & Heritage, Library Information Services and Parks & Cemeteries	
REPORTING LEVEL	DETAIL
OVERVIEW	<p>The financial year 2008/2009 was met with continuation of transformation challenges towards betterment of service delivery as constitutionally mandated. During the year of review the Section reviewed existing policies; no changes were made to the tariff structure for hiring of facilities.</p> <p>The twelve community participation forums are as follows:</p> <p><u>Sport and Recreation Forums</u> Wedela, Carletonville, Fochville and Kokosi</p> <p><u>Arts and Culture Forums</u> Kokosi, Wedela, Carletonville and Fochville</p> <p><u>Library Forums</u> Carletonville, Greenspark/Fochville, Kokosi and Wedela.</p> <p>The department is faced with serious challenges of sustaining the said forums</p>
DESCRIPTION OF ACTIVITY	<p>The Section: Sports, Recreation, Arts, Culture, Heritage and Library Information Services of Merafong City consists of three sections:</p> <p><u>The Section Sport and Recreation, Arts and Culture</u> is responsible for:</p> <ul style="list-style-type: none"> • Co-ordination of sports, art and culture forums; • Development of sport and recreation programs; • Development, upgrade and maintenance of sport ; • Development of arts and culture programs; • Co-ordination of the utilization of resources, facilities and amenities of Council. <p><u>The Section: Library Information Services</u> is responsible for:</p> <ul style="list-style-type: none"> • The provision of library facilities. • The promotion literacy. • The rendering of equitable cost effective services accessible to all communities in Merafong City. • The creation of a data base of information and set up of an IT link for libraries in Merafong City. • The improvement of Internet accessibility.

SUB-FUNCTION: Sport, Recreation, Arts, Culture & Heritage, Library Information Services and Parks & Cemeteries

REPORTING LEVEL	DETAIL		
DESCRIPTION OF ACTIVITY	<p>The Section: Parks and Cemeteries is responsible to:</p> <ul style="list-style-type: none"> • Provide Cemeteries facilities i.e. Upgrading and maintenance. • Provide Parks i.e. Upgrading, maintenance and development. • Provide Sidewalks i.e. Upgrading, Maintenance and development. <p><u>Key issues for the financial year 2008/2009</u></p> <ul style="list-style-type: none"> • Upgrade of existing sports facilities. • Extend Merafong City cemeteries and to curb vandalism. • Promote literacy through the establishment of libraries. • To establish arts and culture centers throughout Merafong City. • Maintain and upgrade existing civic centers and halls. 		
ANALYSIS OF FUNCTION	Number and cost to employer of personnel:	Total	Cost
	Professionals (Directors/Managers)	1	R551,820
	Field (Supervisors/Foremen)	11	R1,209,226
	Office (Clerical/Administration)	38	R3,930,304
	Non-professional (blue collar, outside workforce)	139	R7,679,806
	Temporary	19	R844,302
	Contract	N/A	R0
	Total operating cost of Sport, Recreation, Arts, Culture & Heritage, Library Information Services and Parks & Cemeteries		R25,757,209



Table 5.4.1.1 Activities

Facility	Number of facilities	2007/2008	2008/2009
Library Services – Members			
Library services	16	11,898 members	12,794 members
Recreation Facilities - Bookings			
Khutsong Community Hall	1	145 Bookings	97 Bookings
Fochville Civic Centre	1	159 Bookings	164 Bookings
Greenspark Community Hall	1	75 Bookings	19 Bookings
Molatlhegi Hall	1	129 Bookings	44 Bookings
Wedela Main Hall and Recreation Club	1	278 Bookings	119 Bookings
Carletonville Lapa	1	80 Bookings	56 Bookings
Carletonville Civic Centre	4 Halls	781 Bookings	179 Bookings
Carletonville Sport Complex	4 Halls and outside terrain	473 Bookings	831 Bookings
Piet Viljoen Park Lapa	1	37 Bookings	22 Bookings
Sporting Facilities – Bookings			
Gert van Rensburg Sports Complex, Popo Molefe Stadium, Greenspark Sports Field, Carletonville Sports Field, Wedela Sports Field, Khutsong South Sports Field		258 Bookings	103 Bookings
Sporting Facilities - Tickets sold			
Wedela swimming pool	1		1302 Tickets sold
Carletonville swimming pool	1		14,529 Tickets sold
Gert van Rensburg swimming pool	1		1,630 Tickets sold
Carletonville Tennis court	8 Courts		1 Affiliated club
Fochville Tennis court	2 Courts		1 Affiliated club
Parks	90ha		28 Parks

Table 5.4.1.2 Burials

Facility	Number of facilities	2007/2008	2008/2009
Cemeteries	6	Adults – 1862 Children – 391	Adults – 2298 Children – 1701
			Indigent burials: Adults – 56 Children – 7 Babies – 26
			Pauper burials: Adults – 8

Table 5.4.1.3 Programmes executed during July 2008 to June 2009

MONTH	LIBRARIES		ARTS AND CULTURE		SPORT, RECREATION AND PARKS	
	Programme/ Activities	Executed Yes / No	Programme / Activities	Executed Yes / No	Programme / Activities	Executed Yes / No
July 2008	Revival of forums	Yes	Revival of forums	Yes	Revival of forums Coaching clinics – Soccer and Netball	Yes
August 2008	Preparation Family Literacy Launch	Yes	Capacitating of forums Drama workshops	No	Junior leagues – Soccer boys u/15 Soccer ladies u/17 Rugby u/17 Netball u/17	Yes
September 2008	Literacy Debate Gr 11 - Arbor day colouring competition - Pre-school traditional dance - Family literacy launch	Yes	Cultural day presentation - Kara - Moral Regeneration Traditional dance - Memorial lecture	Yes	Heritage day and Arbor day	Yes
October 2008	Disability and elderly focus month: “Information is for all” and “Reading has no age limits”	Yes	- Queen of Merafong and or fashion show - Old age crafts	No	Merafong Inter- departmental games - Elderly games: Soccer, Netball, Morabaraba and Fingerboard	Yes
November 2008	Indaba - Library Marketing Westfields	Yes	Indaba - Arts festival	Yes	Indaba Coaching courses: - Netball (40) - Rugby (40) - Soccer (60)	Yes
December 2008	HIV Aids book displays	Yes	- HIV and AIDS (Moral regeneration pamphlet distribution) - Arts and Culture information that needs to be distributed	No	Fun run/walk (HIV and AIDS Office) 4km & 8km Junior tournaments: Soccer boys u/15 Soccer girls u/17 Netball u/17 Rugby u/17	Yes

Table 5.4.1.3 Programmes executed during July 2008 to June 2009 (Cont.)

MONTH	LIBRARIES		ARTS AND CULTURE		SPORT, RECREATION AND PARKS	
	Programme/ Activities	Executed Yes / No	Programme / Activities	Executed Yes / No	Programme / Activities	Executed Yes / No
January 2009	Back to school motivational talks	Yes	Photography & Mural arts graphic	No	Athletics schools leagues school build up to freedom day Codes: Soccer, Netball, Rugby, Volleyball & Basketball	Yes
February 2009	Mother Tongue Language Exhibition	Yes	Gospel Competition Valentine's day - Poets - Pageanants - Performers	No	Athletics school Fochville Marathon Club school league	Yes
March 2009	Library week - Career Exhibition - Human Rights Book Exhibition	Yes	Career exhibitions	No	Primary School activities - Wrestling, Karate & Bodybuilding	Yes
April 2009	23 International World Book Day Theme: "A book a day keeps ignorance at bay" Launch of reading competition Thuto-Kitso	Yes	Awujike sibone dance competition	No	Freedom Day games finals: - Soccer - Netball - Volleyball - Rugby - Basketball	Yes
May 2009	Read and Grow rich (Province)	Yes	Choral festival	No	End of development leagues: - Soccer boys u/15 - Soccer girls u/17 - Rugby u/17 - Netball u/17	Yes
June 2009	Debate Gr 7 Theme: "Informed youth makes a difference" Roll-out in Merafong, Dr KK District	Yes	Youth Month: - Battle of the DJ's - Poetry session - Theatrical expressions	No	Youth Month games: 18 – 35 yrs Codes: Soccer, Netball, Basketball, Volleyball & Rugby	Yes

Table 5.4.2

FUNCTION: Community Services	
SUB-FUNCTION: Public Safety & Security	
REPORTING LEVEL	DETAIL
OVERVIEW	Includes Traffic/Licensing/ Security/Admin & Support/Fire and Rescue Services
DESCRIPTION OF ACTIVITY	<p>Section: Traffic</p> <p>This section ensures reduction of motor vehicle accidents as well as education and promotion of road safety.</p> <ul style="list-style-type: none"> • Accident reduction • Public awareness & education campaigns • Speed law enforcement • By-law enforcement • Parking control <p>Visible patrolling, road safety awareness campaigns (school visits), escorts of funerals, VIP's and abnormal vehicles, accident and fire scene safety, road blocks, special operation, point duties, street closures, scholar patrols and general road traffic law enforcement.</p> <p>Section: Licensing</p> <p>This section deals with registration, licensing, issuing of permits and road worthiness of vehicles. Application and issuing of learners, drivers and professional driving permits. Serving the community in line with the Best Practice Module and the National Road Traffic Act.</p> <p>Section: Security</p> <p>This section ensures the protection of municipal property and assets including social crime prevention.</p> <p>Sub-section: VIP Security Unit</p> <p>This section serves to protect the office of the Executive Mayor, Members of Mayoral Committee and other related duties.</p>

SUB-FUNCTION: Public Safety & Security			
REPORTING LEVEL	DETAIL		
OVERVIEW	<p>Section: Admin & Support</p> <p>This section is responsible for the testing of learners and drivers licenses as well as testing of vehicles. Tests conducted and examination of motor vehicles is executed in terms of National Road Traffic Act and South African Bureau of Standards.</p> <p>Section: Fire & Rescue Service</p> <p>This section protects property against fire and thus saving lives and reducing risks in relation to hazmat and natural disasters as defined by legislation.</p> <ul style="list-style-type: none"> • Operations • Fire risk management • Public education • Training • Fire prevention associations <p>Response to fire rescue and hazmat incidents, approval of building plans, flammable liquid permits, routine inspections, enforcement of national building codes, public education (road shows), school visits and community seminars, public and internal training (first aid, basic fire fighting, advanced fire fighting training), veld fire management plans and response to veld fires.</p>		
ANALYSIS OF FUNCTION	Number and cost to employer of personnel:	Total	Cost
	Professionals (Directors/Managers)	1	R707,222
	Field (Supervisors/Foremen)	23	R5,077,296
	Office (Clerical/Administration)	20	R1,831,225
	Non-professional (blue collar, outside workforce)	155	R28,160,469
	Temporary	0	R0
	Contract	0	R0
	Total operating cost of Public Safety & Security function		R44,436,124

SECTION: TRAFFIC

Table 5.4.2.1 Accidents

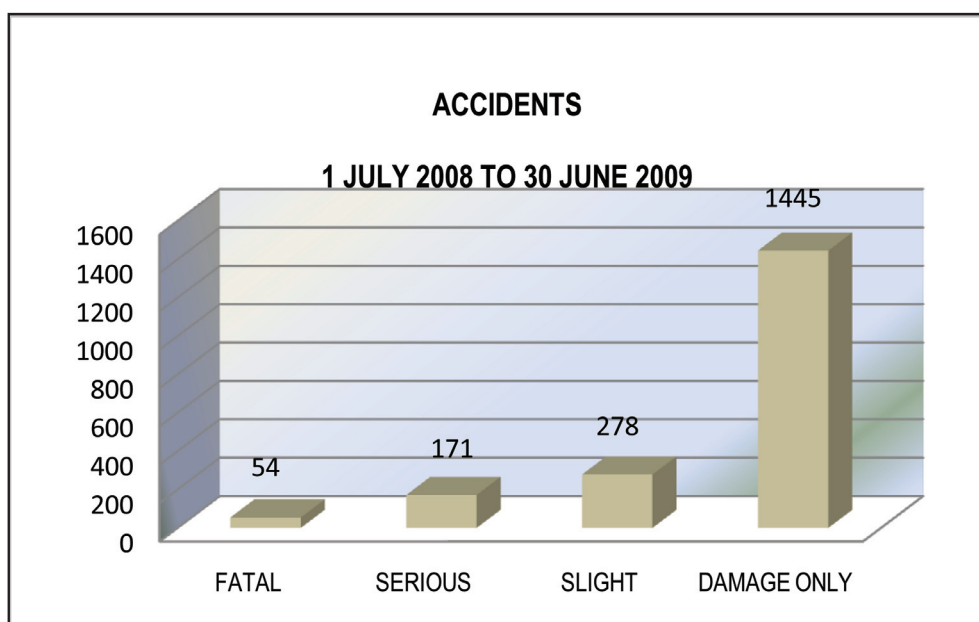


Table 5.4.2.2 Activities – Law Enforcement

MOVING VIOLATION	NUMBER OF PROSECUTIONS	
	2007/2008	2008/2009
Cellphones	176	136
Drive motor vehicle while in possession of learner's licenses	187	167
Inconsiderate driving	14	10
No public drivers license	21	67
No public drivers permit	27	92
No operator's certificate	3	1,089
Safety belts	2,187	877
Speed control – Section 56	3,360	11,603
Speed control by means of camera – Section 341	21,699	5
Register as operator and false copy	3	3,049
Unlicensed driver	5,003	864
Unlicensed vehicle	2,063	153
Unroadworthy motor vehicle	141	308
Other	526	136
ROAD TRAFFIC SIGNS		
Road traffic signs	1,306	259
Disregard road traffic signs	406	824
PARKING & STOPPING		
Parking and stopping	230	153
Park in contravention of road traffic sign	46	4
Park in excess of 60 minutes	6	59
Stop where it constituted a danger / obstruction	145	61

Table 5.4.2.3 Activities – Law Enforcement (Cont.)

HAWKERS	NUMBER OF PROSECUTIONS	
	2007/2008	2008/2009
Spillage on road	12	3
By-laws		14
Hawkers	27	1
Land use Management	8	20
EQUIPMENT ON VEHICLES		
Defective brakes	330	184
Defective tyres	1,995	1243
Defective windscreen	38	32
Defective indicators	114	54
Defective lights	1,271	741
Defective/no number plates	377	256
Defective steering mechanism	5	37
No fire extinguisher	21	16
Defective warning device	213	146
Defective wipers, wiring, fuel cap, silencer, speedometer	20	26
TOTAL	41,980	22,674

SECTION: LICENSING

Table 5.4.2.4 Activities

Registration and Licensing	Quantity	
	2007/2008	2008/2009
Vehicle registration	9,631	8,727
Motor vehicle registration penalties	762	680
Licensing	42,033	44,459
Motor vehicle license arrears	6,843	7,438
Motor vehicle license penalties	8,729	9,487
Infringement	0	2
Deregistration	334	449
1 Month deregistration license	123	168
Manual charges	4,565	16,419
Allocation of personalized numbers	70	5,380
Motor Trade Numbers	90	161
Special license number	137	5
Transaction fee	34,417	9,904
Notice of fees payment	66	23
Other license number	0	2
Duplicate registration / deregistration certificate	997	3,040
Permits		
Application for special permit	421	578
Application for temporary permit	69	96
Application for 10 blank temporary permits	264	178

Table 5.4.2.5 Activities (Cont.)

Roadworthiness	Quantity	
	2007/2008	2008/2009
Application for roadworthy certificate (busses)	53	44
Application for roadworthy certificate (goods vehicles)	376	239
Application for roadworthy certificate (motor vehicles)	48	64
Application for roadworthy certificate (other)	1,726	1,985
Certificate of roadworthiness	1,942	1,995
Certificate of roadworthiness – Police clearance required	8	10
Drivers, Learners Licenses and PrDPS		
Application motorcycle	38	69
Application light motor vehicle	1,140	1,663
Application heavy motor vehicle	6,310	5,737
Issue drivers licenses	15,055	12,862
Issue of temporary drivers licenses	9,456	8,607
Application PrDP – Category G	9	10
Application PrDP – Category G & P	1,899	1,802
Application PrDP – Category G & P D	2	1,420
Application learners licenses	7,262	7,233
Issue of learners licenses	5,221	5,345
Duplicate learners licenses	1,753	226
DL card admin levy	1	1
Issue free DLC	59	21
MV Introduction	1,266	1,143
Duplicate Traffic register number certificate	164	95

SECTION: ADMIN & SUPPORT SERVICES

Table 5.4.2.6 Activities

	Learners Licenses		Drivers Licenses		Roadworthy certificates
	2007/2008	2008/2009	2007/2008	2008/2009	2008/2009
No of vehicles/applications tested	7,773	6,886	8,036	6,890	1,727
No of vehicles/applications passed	5,169	4,754	5,231	4,564	1,505
No of vehicles/applications failed	2,123	2,123	2,805	1,904	167

Activity	Quantity	
	2007/2008	2008/2009
Conversions of drivers licenses	6,449	4,476
Public drivers permit	-	1,738

SECTION: FIRE AND RESCUE SERVICES

Table 5.4.2.7 Activities

Rescue	Calls received	Helicopter assistance	Total man hours
Vehicle rescue	106	3	511
High angle rescue	1	0	4
Confined space rescue	0	0	0
Trench rescue	2	0	2
Swift water rescue	0	0	2
Structural collapse rescue	0	0	0
Pedestrian/Vehicle accident	9	0	18
Hazardous material incident	3	0	24
Specialized rescue team	0	0	0
False calls	14	0	20
TOTAL	135	3	581



Table 5.4.2.9 Operational Response data

Fire Fighting	Calls received	Water (ℳ)	Foam (ℳ)	Other station assistance	Helicopter assistance	Risk	Damage	Total Man Hours
Grass and Bush / Wildlands	98	28,092	0	0	0	R2,627,500	R2,171,000	483
House fire – Formal	9	65,000	0	0	0	R6,060,000	R618,000	49
House fire – Informal	16	34,000	0	0	0	R210,090	R130,575	46
Building / Structures	12	0	0	0	0	R1,000,000	R1,000	3
Industries	2	0	0	0	0	R100	R0	7
Hazardous material	6	0	0	0	0	R3,000,000	R600,000	6
Vehicles – light	24	6,000	0	0	0	R1,200,075	R1,048,000	21
Vehicles – heavy	0	0	0	0	0	R0	R0	0
Other: Specify	1	5	0	0	0	R0	R0	0
Refuse	8	1,800	0	0	0	R0	R1,000	18
No Service	14	0	0	0	0	R0	R0	21
Total	190	134,897	0	0	0	R14,097,765	R4,569,575	654



Table 5.4.3

FUNCTION: Community Services	
SUB-FUNCTION: Waste Management	
REPORTING LEVEL	DETAIL
OVERVIEW	Includes refuse removal, Solid Waste disposal and landfill, street cleaning and recycling.
DESCRIPTION OF ACTIVITY	<p>The refuse collection functions of the municipality are administered as follows and include:</p> <ul style="list-style-type: none"> • Door-to-door kerb side collection service (Residential and Business areas). • Supplementary mass container service (Where accessibility of refuse trucks are not possible). • Clearing up of illegally dumped waste. • Litter picking in CBD on main pedestrian routes. • Street sweeping and cleaning. • Emptying of street bins and pole mounted containers. • Management of Rooipoort landfill Site in terms of permit conditions as stipulated in the permit issued in terms of Section 20 of Environmental Conservation Act (Act 73 of 1989). • Overseeing the redemption of Waste by private recycling companies. • Management of drop – off facilities. <p>These services extend to include solid waste management, but do not take account of <i>waste generated by the explosives factory</i> which resides within the jurisdiction of <i>other private sector</i>. The municipality has a mandate to promote a safe, clean and healthy environment for community members within its Jurisdiction.</p> <p>The strategic objectives of this function are to:</p> <ul style="list-style-type: none"> • Ensure that all general waste generated gets absorbed into the waste stream. • To provide a door-to-door waste collection service. • To encourage Waste minimization • To strengthen procedures to assess waste quantity and composition. • Identification and removal of illegally dumped refuse. <p>The key issues for 2008/09 are:</p> <ul style="list-style-type: none"> • Door-to-door kerbside collection service (Residential and business areas). • Supplementary mass container service (Where accessibility of refuse trucks are not possible). • Clearing up of illegally dumped waste • Litter picking in CBD on main pedestrian routes • Street sweeping and cleaning. • Emptying of street bins and pole mounted containers. • Further Development of Rooipoort Landfill Site • Establishment of Transfer station and Drop-off facilities.

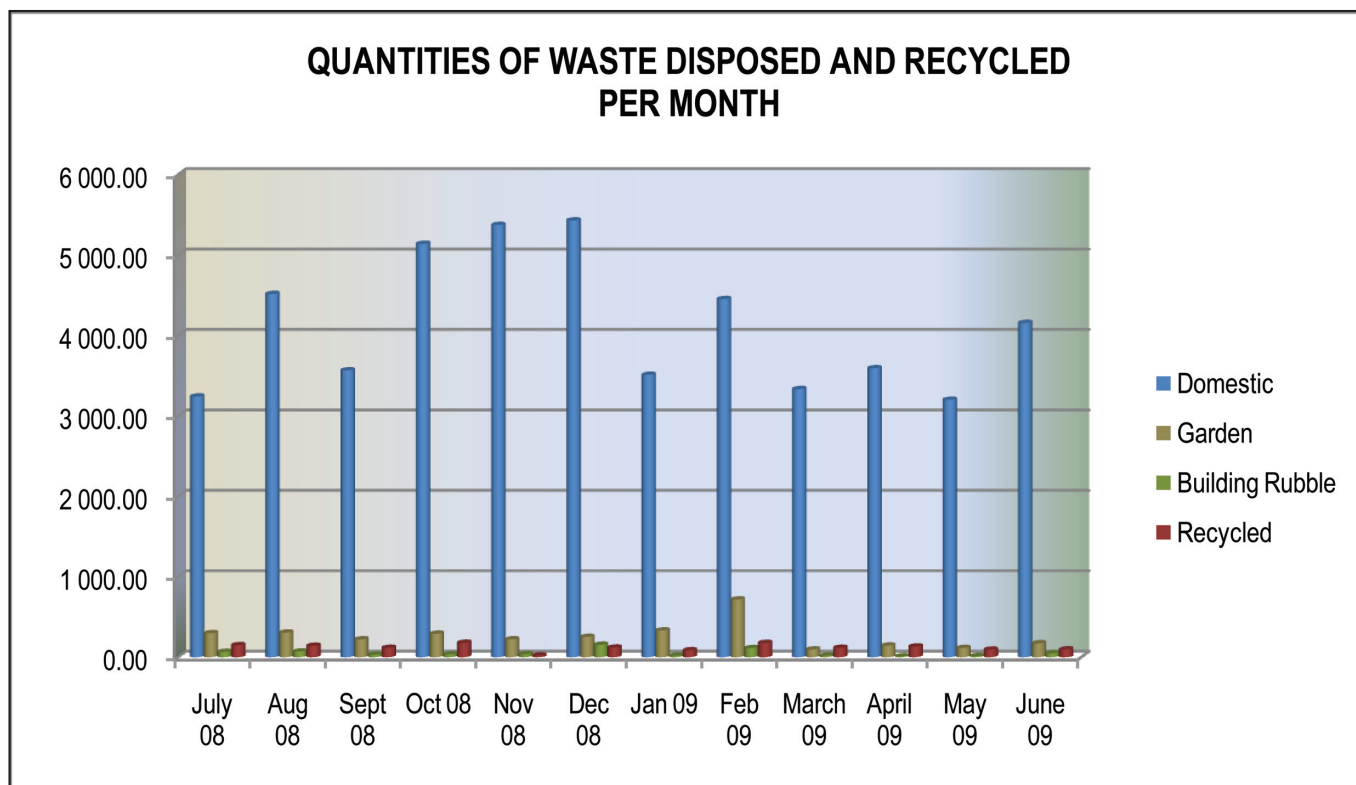
SUB-FUNCTION: Waste Management

REPORTING LEVEL	DETAIL		
ANALYSIS OF FUNCTION	Number and cost to employer of personnel:	Total	Cost
	Professional (Directors/Managers)	1	R445,522
	Field (Supervisors/Foremen)	3	R812,506
	Office (Clerical/Administration)	1	R148,549
	Non-professional (blue collar, outside workforce)	130	R8,103,002
	Temporary	7	R138,269
	Contract	0	R0
	Number of households receiving regular refuse removal services and frequency and cost of service		
	Removed by municipality at least once a week	26,970	
	Removed by municipality less often	0	
	Communal refuse dump used	48	
	Own refuse dump	1	
	No rubbish disposal	0	
	Total and projected tonnage of all refuse disposed		
	Domestic / Commercial	49,519.10 ton	
	Garden	3,170.50 ton	
	Total number and capacity and life expectancy of refuse disposal sites		
	Domestic / Commercial	989,000 (2)	
	Garden	989,000 (2)	
	Life expectancy of refuse disposal sites		
	Domestic / Commercial	12 Years	
	Garden	12 Years	
	Anticipated expansion of refuse removal services		
	Domestic / Commercial	3,708	R2,900,694
	Garden	3,170.50	
	Free Basic Service provision		
	Quantity (Number of households affected)	4,731	
	Quantum (Value to each household)		R724.32
	Total operating cost of Solid Waste Management function		R21,172,385

Table 5.4.3.1 Performance targets against actual achieved and plans to improve performance

	Planned	Actual
Provide environmentally acceptable waste management		
100% access to Council's waste collection service through a kerb side collection service	100%	100%
Door-to-door service in formal towns	100%	100%
Waste entering landfill site recycled	2,9%	2,9%
Illegal dumping		
Illegal dumped refuse cleared	40%	70%

Table 5.4.3.2 Quantities of waste disposed and recycled per month



Source: Waste Management Section, Merafong



Table 5.4.3.3 Domestic & Garden Waste (2207/2008 vs 2008/2009)

	Domestic waste (m ³) 2007/2008	Domestic waste (m ³) 2008/2009	Garden waste (m ³) 2007/2008	Garden waste (m ³) 2008/2009
July	5,198.00	3,241.50	807.00	299.00
August	4,535.00	4,517.00	754.00	306.00
September	2,726.00	3,566.50	1,336.00	221.50
October	8,985.00	5,139.60	920.00	292.50
November	7,413.00	5,375.00	706.00	222.00
December	5,208.00	5,430.50	1,033.00	252.00
January	5,338.00	3,512.00	1,529.00	332.50
February	6,405.50	4,453.00	2,649.50	717.50
March	5,719.00	3,334.00	1,302.00	96.00
April	4,460.00	3,593.00	345.50	145.00
May	4,468.00	3,201.00	141.00	114.00
June 2009	5,794.50	4,156.00	612.50	172.50
TOTAL	66,250.00	49,519.10	12,135.50	3,170.50

Source: Waste Management Section, Merafong

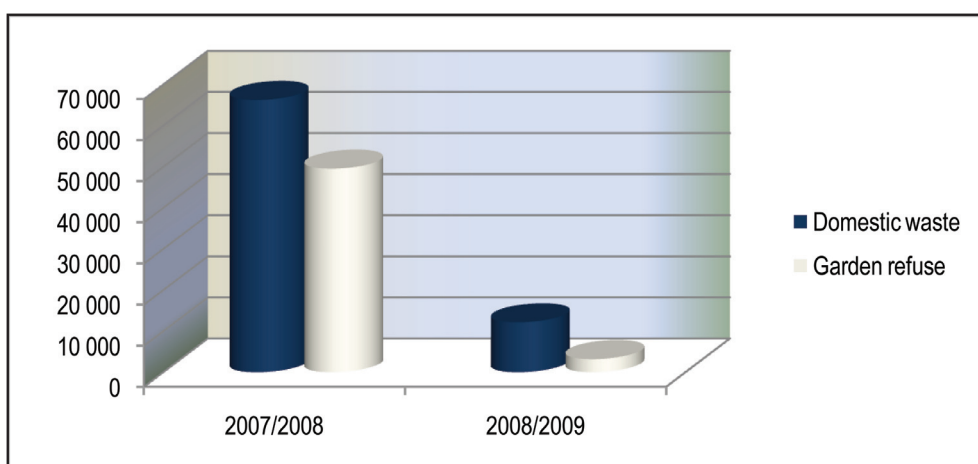


Table 5.4.3.4 Building & Demolition waste and Recycled Waste (2207/2008 vs 2008/2009)

Month	Building & Demolition waste (m ³) 2007/2008	Building & Demolition waste (m ³) 2008/2009	Recycled (m ³) 2007/2008	Recycled (m ³) 2008/2009
July	113.00	66.00	217.28	149.35
August	119.00	70.00	312.18	141.87
September	409.00	31.50	206.77	116.51
October	82.00	36.50	180.85	178.70
November	55.00	37.00	222.87	22.07
December	99.00	155.00	172.26	119.69
January	173.50	20.00	164.11	85.43
February	378.50	113.00	206.60	176.94
March	147.00	20.00	148.20	116.48
April	89.50	10.00	193.00	132.54
May	29.00	14.00	170.90	94.27
June	74.50	48.50	125.70	96.25
TOTAL	1,769.00	621.50	2,321.00	1,430.10

Source: Waste Management Section, Merafong

